



LESSON PLAN

DEPARTMENT: MATHEMATICS AND SCIENCE

**BHUBANANANDA ORISSA SCHOOL OF ENGINEERING,
CUTTACK**

ACADEMIC SESSION:-2023-24

SEMESTER: - 1ST SEM WINTER-2023

SUBJECT: - COMMUNICATIVE ENGLISH

SECTION: -I /BRANCH:-ETC & AE&I

Prepared By: *MISS. Adyasha Nanda*

Discipline: (ETC & AE&I)	Semester:1st Semester	Name of the Teaching Faculty: MISS. Adyasha Nanda
Subject: Communicative English	No. of Days/ per week class allotted: 4 Days (tue,wed,thu)	Semester From: - Date:16/ 08/ 2023 to 11/ 12/2023 No of Weeks: - 17
Week	Class days & Dates	Theory Topics
1		Unit-I LITERATURE APPRECIATION <i>Reading comprehension Sub-skills of reading comprehension are to be worked out and tested through an unseen passage in about 200-500 words. A student should get acquainted with sub-skills of reading for the purpose of:</i>
	16.08.23	
	17.08.23	□ Skimming the gist

2		□ Scanning for necessary information
	22.08.23	
	23.08.23	UNIT- I LITERATURE APPRICIATION
	24.08.23	• Close points reading for inference and evaluation □ Main idea and supporting • Guessing the meaning of un-familiar words □ Note- making • Summarizing □ Supplying a suitable title
3		UNIT- I LITERATURE APPRICIATION
	29.08.23	• Standing Up For Yourself By Yevgeny Yevtushenko • Question & Answer
	31.08.23	CLASS TEST-1
4		UNIT- I LITERATURE APPRICIATION
	05.09.23	• The Magic Of Teamwork By Sam Pitroda
	07.09.23	• The Magic Of Teamwork By Sam Pitroda Question & answer
5		UNIT- I LITERATURE APPRICIATION
	12.09.23	• Inchcape Rock By Robert Southey
	13.09.23	• Inchcape Rock By Robert Southey
	14.09.23	• Question & Answer

6	20.09.23	• UNIT- I LITERATURE APPRICIATION • <i>To My True Friend By Elizabeth Pinard</i> • UNIT- II VOCABULARY
	21.09.23	• <i>Use of synonyms, antonyms</i> • CASSS TEST -2
7	26.09.23	• UNIT- II VOCABULARY • <i>Same word used in different situations in different meaning Single word substitute</i>
	27.09.23	• Unit-III APPLICATION OF ENGLISH GRAMMAR • ☐ <i>Countable an Uncountable Noun</i> • ☐ <i>Articles and Determiners</i>
8	03.10.23	• Unit-III APPLICATION OF ENGLISH GRAMMAR • <i>Modal Verbs & Tenses</i> • CLASS TEST-3
	04.10.23	Unit-III APPLICATION OF ENGLISH GRAMMAR • <i>Voice-change</i>
	05.10.23	• <i>Subject-verb Agreement</i> • <i>Question & Answer</i>
9	10.10.23	UNIT-IV FORMAL WRITING SKILLS 1. <i>Paragraph writing Meaning</i> • <i>Features of Paragraph Writing (Topic Statement, Supporting Points and Plot</i>
	11.10.23	2. <i>Compatibility) Developing Ideas into Paragraphs (Describing Place/ Person/ Object /Situation and any general topic of interest)</i>

10	12.10.23	UNIT-IV FORMAL WRITING SKILLS 1. Notice 3. Agenda
	17.10.23	4. Report writing (Format of a Report, Reporting an event / news)
	18.10.23	5. Writing personal letter
	19.10.23	UNIT-IV FORMAL WRITING SKILLS 6. Letter to the Principal, Librarian, Head of the Deptt, and Hostel Superintendent
12	31.10.23	7. Writing Business letters Layout of a Business Letter
	01.11.23	• UNIT-V ELEMENTS OF COMMUNICATION • Introduction to Communication
	02.11.23	• Meaning, Definition and concept of communication Good Communication and Bad Communication
13	07.11.23	• UNIT-V ELEMENTS OF COMMUNICATION • 3. Communication model One-way Communication Model and
	08.11.23	• Two-way Communication Model with example • C. Non- Verbal Communication
	09.11.23	□ Meaning of nonverbal Communication

14	14.11.23	UNIT-V ELEMENTS OF COMMUNICATION Different areas of Non-verbal Communication Kinesics or Body Language
	15.11.23	(Postures and Gestures, Facial Expression and Eye Contact) □ Question & Answer
	16.11.23	- Different areas of Non-verbal Communication Kinesics or - Body Language (Postures and Gestures, Facial Expression and Eye Contact)
15	21.11.23	UNIT-V ELEMENTS OF COMMUNICATION Proxemics or Spatial Language (Private Space, Personal Space, Social Space, Public Space)
	22.11.23	Language of Signs and Symbols(Audio Sign and Visual Sign in everyday life with merits and demerits)
	23.11.23	REVISION
16	28.11.23	REVISION
	29.11.23	REVISION
	30.11.23	REVISION
17	05.12.23	CLASS TEST
	06.12.23	CLASS TEST
	07.12.23	CLASS TEST